

# NDIS PLAN MANAGEMENT



**People's First Choice Australia**

Respect, Care and Protection

We know that navigating through NDIS can be a difficult and a time consuming process. People's First Choice Australia can help you get the most out of your NDIS plan. As your plan manager, we take the stress out of managing your NDIS plan so you can make the most out the services and supports available to you. This includes submitting claims to NDIS portal, paying your invoices and assisting you with any NDIS related issues.

## HOW YOU CAN BENEFIT

- ✓ You are free to choose any provider, even if they are not registered with the NDIS.
- ✓ No cost to you, plan management is separately funded by the NDIS
- ✓ You can control your own NDIS fund with maximum flexibility, while we take care of the paperwork.

### WHY CHOOSE US?

#### You have choice and control

You can choose the provider of your choice, even if they are not registered with NDIS

#### We are fast and reliable

We will process your submitted invoices within 2 business days.

We have all checks and controls are in place to ensure that your plan is managed in accordance with NDIS guidelines.

#### We provide a personalised service

We allocate a dedicated plan manager that understands you and your circumstances. We can come to your home.

#### We ensure quality

We can help you connect with NDIS-approved quality service providers that will best serve your needs.

### NDIS PLAN MANAGEMENT: HOW IT WORKS

Plan management is the processes involved in organising the financial and administration aspects of your plan:

paying suppliers, contracting and paying providers and preparing monthly reports on how your funds are being utilised.

Provided you have a valid NDIS plan, we will take the responsibility of paying your supports and submitting claims to NDIS portal.

We will also send periodic activity statements to assist you in tracking your spending.

 Suite 105, 19 Lacy Street Braybrook VIC 3019

 03 93178452

 [contact@pfca.com.au](mailto:contact@pfca.com.au)

 <https://www.pfca.com.au/>

Our staff speak Filipino, Vietnamese, African background (Dinka, Arabic, Amharic) Italian, Spanish, Hindi

